

# 2016 Environmental Literacy Advancement Grant



Office of the State Superintendent of Education  
Pre-Application Conference / Information Session  
January 14, 2016

# EL Advancement Grant Timeline

**Grant Period:** Date of Award – Sept. 30, 2016

**Announcement Date:** Dec. 11, 2015

**RFA Release Date:** Dec. 30, 2015

**Pre-Application Conference/Info Session:**

- Jan. 14, 2016: 2:00 p.m. – 3:00 p.m.

**Pre-Application Question Period Ends:** Jan. 20, 2016

**Frequently Asked Questions Posted:** Jan. 24, 2016

**Application Submission Deadline:** Feb. 3, 2016

**Awardees Announced:** No later than Feb. 19, 2016

# Agenda

- Background
- Award Information
- Eligibility
- Submission Information
- Program Requirements
- Application Scoring
- Award Administration
- Tips for Completing your Application
- Questions & Answers



# EL Advancement Grant Background

- Part of the new Environmental Literacy Program at OSSE – complements existing school garden and farm-to-school efforts.
- Goal is to increase capacity of environmental organizations to provide programs to schools developing a school-based environmental literacy program.
- Provides the opportunity to develop a coordinated approach for program delivery.
- Collaboration between partners is encouraged.

# Award Information / Eligibility

- \$345,000 available total
- Reimbursement grant
- Funding is intended to support environmental literacy experiences at an entire grade level
- Partnerships are encouraged
- Nonprofit or community based organizations with 501(c)3 status



# Submission Information



Office of the State Superintendent of Education  
Government of the District Of Columbia



## Enterprise Grants Management System (EGMS)

Homepage: [grants.osse.dc.gov](https://grants.osse.dc.gov)

- The RFA (PDF) is on the OSSE Environmental Literacy grants page.
  - Applications must be submitted using the EGMS Portal.
- Other EGMS Resources:
- Training Videos
  - Users Manual
  - Budget Definitions and Examples

# Submission Info, Cont.

- Applicants must have credentials entered into the Enterprise Grants Management System (EGMS).
- To register (get credentials) as a new user in EGMS, you will need:
  - FEIN (Tax ID #) of your organization
  - DUNS number
  - SAM expiration date
- Central Data section must be complete in order for an application to be submitted.
- Start this process early so you can be in the system when you're ready to submit your application!

# Program Requirements

- “Adopt-a-grade” – elementary only
- Provide an environmental education experience: air, water, land, resource conservation, and/or health.
- Programs will be at ALL schools represented in the 2016 Environmental Literacy Leadership Cadre during spring 2016 and early fall 2016.
- Provide OSSE with recommendations regarding adoption of grade-level experiences.
- Communication and reporting.

# Projected Grade Level Student Numbers

Grade Level	Number of Students
PreK-3	610
PreK-4	806
K	814
1	943
2	866
3	852
4	685
5	368

- Numbers are dependent on the schools represented in the EL Cadre.
- EL Cadre members will be notified of their selection this week.
- Cadre signed agreement is due on Jan. 26, 2016. This is the earliest we would know which schools are going to be represented.

# Program Topic Areas

- Air: air quality, climate change
- Water: stormwater, rivers, aquatic wildlife
- Land: plants, soil, urban planning, terrestrial wildlife
- Resource Conservation: energy, waste, recycling
- Health: outdoor physical activity, gardens, food

# Application Scoring

Criteria	Scoring Weight
<p>Project Vision and Implementation Plan</p> <ul style="list-style-type: none"><li>• Description of current EE program delivery to DC elementary schools.</li><li>• Vision of the proposed environmental literacy project.</li><li>• Implementation plan and timeline.</li><li>• Plan to address challenges.</li><li>• Role of partnering organizations and how partners will collaborate.</li></ul>	25 of 80 points
<p>Curriculum Integration Plan</p> <ul style="list-style-type: none"><li>• Curriculum using and how it supports the Environmental Literacy Framework.</li><li>• Description of environmental literacy program.</li></ul>	20 of 80 points
<p>Student and Community Involvement Plan</p> <ul style="list-style-type: none"><li>• How students will be impacted, and the community will be involved.</li></ul>	20 of 80 points
<p>Cost-effectiveness of Budget</p> <ul style="list-style-type: none"><li>• Clear description of costs and how costs were determined.</li></ul>	15 of 80 points

# Award Administration

- Award notification no later than Feb. 19, 2016
- Grantees expected to respond to inquiries and requests from OSSE and the Environmental Literacy Specialist throughout the grant period.
- Grants will be monitored through site visits and project reports.
- All invoicing and reporting will be done through EGMS.

# Tips for Completing your Application

- Type out your narrative then copy/paste into EGMS
- Save often in EGMS
- Start early!
- Use scoring rubric to inform your responses
- Q&A period – via email – ends on Jan. 20, 2016
- Submit questions to:  
[Grace.Manubay@dc.gov](mailto:Grace.Manubay@dc.gov)





Engage



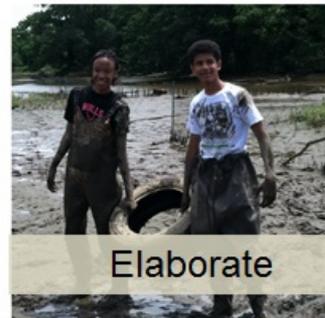
Explain



Explore



Extend



Elaborate

**Questions? Contact [Grace.Manubay@dc.gov](mailto:Grace.Manubay@dc.gov)**

Visit: <http://osse.dc.gov/service/environmental-literacy-program-elp>