



Memorandum

To: District of Columbia LEA Representatives

From: The Division of Elementary and Secondary Education and Office of Data Management

Date: July 12, 2013

Re: Early Warning and Support System Grant: Intent to Not Apply

If your LEA intends to decline Early Warning and Support System funding under the Raising the Expectations for Education Outcomes Omnibus Act, please complete the attached “Notice of Intent to Not Apply” form and submit it to OSSE at osse.ews@dc.gov by **Friday, July 19, 2013**.

Please note that the “Notice of Intent to Not Apply” form forfeits all Early Warning and Support System grant funds and will result in reallocation to other local education agencies.

OSSE requires a notice of intent because the Early Warning and Support System Grant used formulas to allocate funding proportionally to all LEAs. It is important to confirm the number of applicants that do not intend to apply so that funds can be properly allocated to eligible entities. If you have any questions while completing the Early Warning and Support System Intent to Not Apply form, please direct the questions to osse.ews@dc.gov.



NOTICE OF INTENT TO NOT APPLY

for Funding for Early Warning and Support System Program Covered by the Raising the Expectations for Education Outcomes Omnibus Act of 2012

Name of the Local Educational Agency:

LEA Name

By completing this form and submitting it to the Office of the State Superintendent of Education, I affirm that the above-named LEA intends NOT to apply for funding offered through the Early Warning and Support System Program Covered by the Raising the Expectations for Education Outcomes Omnibus Act of 2012 Funds, for which the LEA may be eligible. I understand that any such funds this LEA may have received will be re-allocated to other eligible LEAs.

Name and Title of Authorized Signatory:

Name

Title

Authorized Signature:

Signature

Date

Does this LEA require board approval to make such a determination to opt out of this funding?

- Yes
 No

If yes, please submit a copy of the board resolution authorizing this decision to opt out of this funding with a scanned, signed copy of this form.

Please scan a signed copy and submit to OSSE via email to osse.ews@dc.gov. Retain the original in your files.