

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION
MINUTES

Public Session No. 13-03

March 19, 2013

Office of the State Superintendent of Education

810 First Street, NE, 3rd Floor

Grand Hall - B

Washington, DC 20002

10:31 am

I. CALL TO ORDER

Chairman Richard Roth called the meeting to order at 10:34 am.

Commissioners Present:

Mr. Richard Roth, Chairman
Dr. Tommie L. Robinson, Jr., Vice Chairman
Dr. Gailda P. Davis, Secretary
Dr. Johnetta Davis, Secretary Pro Temp

Staff Present:

Ms. Robin Y. Jenkins, Executive Director
Ms. Alesia Henry, Education Compliance Specialist
Ms. Dorothy Thomas, Education Compliance Specialist
Ms. Sheranda Vaughan, Education Compliance Specialist
Ms. Amy Caspari, Assistant Attorney General

Guests Present:

Catholic Charities
Celia Sterling
Father Mario Dorsonville
Julieta Machado
Tony Albrecht, Ignatian Volunteer Corps

Wilson's Training and Consulting Services
Monique Wilson
Gregory Burnette

II. MINUTES

The Commission approved minutes of the January 15, 2013 meeting with the necessary corrections.

III. COMMISSION APPROVED APPLICATIONS

The Commission approved the following applications for one (1) year, not to exceed February 28, 2014.

Agents

Central Michigan University (D)
James Broestl (R)
Frederick E. Kaiser, Jr. (R)

WyoTech (ND)
Jadeen Mathis (R)
Greg Taylor (R)

The Commission approved the following applications for one (1) year, not to exceed March 31, 2014.

Institutions

License Type

DC Bible Institute (ND)	Renewal
DC Institute of Allied Health and Technology (ND)	Renewal
National Housing Corporation Learning Center (ND)	Renewal
Paralegal Institute of Washington (ND)	Renewal
Potomac College (D)*	Amendment (Location Change and Name Change)
Potomac Massage Training Institute (ND)	Renewal
Washington Center for Psychoanalysis, Inc. (ND)	Renewal

Key: (D) – Degree Institution (ND) – Non-Degree Institution (I) – Initial (R) – Renewal
(A) – Amendment

*The licensure period for institutions amending (new programs, new location or name change) their licenses will remain in effect.

IV. PROVISIONAL APPLICATION

A. Catholic Charities

Catholic Charities has submitted to the Higher Education Licensure Commission an application for a provisional license to offer a certificate training program in Green Pre-Apprenticeship Construction.

The Commission unanimously voted to approve the provisional license application of Catholic Charities for a period of one (1) year, not to exceed March 31, 2014.

B. Wilson Training and Consulting Services, Inc.

Wilson Training and Consulting Services submitted to the Commission a provisional license application seeking approval to offer a training program on the 12 Core Functions of Addictions Counseling.

The Commission voted to deny the provisional license application based on the failure to demonstrate compliance in the following areas: finances, physical plant, administration, instructor qualifications and program need. In addition, the Commission informed Wilson Training and Consulting that a Notice of Intent to Deny (NOID) will be formally prepared and issued by the Office of the Attorney General staff.

V. CONDITIONAL EXEMPTION REQUEST

A. Texas Christian University

Texas Christian University submitted to the Commission a request for a conditional exemption to offer an Internship Program to allow currently enrolled students of Texas Christian University's Schieffer School of Journalism and the Add-Ran College of Liberal Arts Political Science Department to participate in internship programs in the District of Columbia to fulfill requirements for degree programs.

The Commission unanimously voted to approve the conditional exemption request to operate in the District of Columbia for a period of one (1) year, not to exceed March 31, 2014.

VI. SPECIAL REPORT

A. Serenity Workforce Development

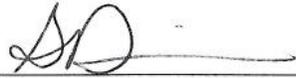
The Commission received a special report on Serenity Workforce Development for failure to comply with the Commission's request and non-compliance. Serenity Workforce Development is currently licensed to offer educational programs in the District of Columbia.

The Commission reviewed the special report on the non-compliance of Serenity Workforce and voted to revoke and to deny licensure based on failure to demonstrate compliance by making material changes to the address, phone number, location, and operating without prior approval from the Commission. A Notice of Intent to Deny (NOID) will be formally prepared and issued by the Office of the Attorney General staff.

VII. ADJOURNMENT

The meeting was adjourned at 12:21pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'GD', with a long horizontal line extending to the right.

Dr. Gailda P. Davis,
Secretary