

Applicants who are **not** employed or recently hired by the District of Columbia Public Schools (DCPS) must submit official background check results from the Federal Bureau of Investigation (FBI). For more information on the FBI background check process, please visit: <http://www.fbi.gov/about-us/cjis/background-checks>. You will need to supply your fingerprints to the FBI.

Applicants may also want to check if national background check services are provided by your local and/or state police offices.

Background Check & Fingerprinting Agencies

(The following is provided as a courtesy and is based on an Internet search; the information is accurate as of January 2011)

Company	Address	Contact Number	Office Hours	Cost	Requirements
Central Business Service, Inc.	815 15 th Street, NW Suite #607 Washington, DC 20005 1634 I Street, NW, #702 Washington, DC 20006	(202) 628-3716	9am – 5pm Mon – Fri	\$15.00	Driver's License, State Issued ID or Passport
ID Services, Inc.	1010 Vermont Ave, NW Suite #221 Washington, DC 20005	(202) 265-6500	7:30am – 6:00pm Mon – Fri	\$14.95	Driver's License, State Issued ID or Passport
Mobile Fingerprinting Service	1629 K Street, NW Washington, DC 20006	(202) 628-9393	Appointment only: leave a voicemail for a return call within 24 hours or the next business day	\$25.00	Driver's License, State Issued ID or Passport