

DISTRICT OF COLUMBIA
EDUCATION LICENSURE COMMISSION
Public Session No. 14-11
November 6, 2014
Office of the State Superintendent of Education
810 First Street, NE
3rd floor – Grand Hall A
Washington, DC 20002

10:30 am

I. Call to Order

Commissioner Gailda Davis called the meeting to order at 11:07am.

Commissioners Present: Commissioner Gailda P. Davis, Ed.D., Chair
Commissioner Jhonna G. Davis, Ph.D., Vice Chair
Commissioner Mary E. Dilworth, Ed.D., Secretary
Commissioner Joanne D. Joyner, Ph.D.

Staff Present: Angela Lee, Executive Director
Alesia Henry, Education Compliance Specialist
Dorothy Thomas, Education Compliance Specialist
Sheranda Vaughan, Education Compliance Specialist
Bonita Jenkins, Ed.D., Board of Nursing Representative
Adrienne Day, Attorney Advisor

Guests Present: Daniel Morgan Academy
Evan Robertson
Andrew Rohr
Mark Levin
Linda Strating
Juliana G. Pilon
Thomas Blou
Carl Labanz

Veterans Enterprise Training & Services, Group, Inc. d/b/a
The VETS Group
Joe Wynn
Rhonda Smith
Vanita Williams

Nationwide Training, Inc.
Getaneh Bitew
Regina Nkamanyi
Elizabeth Astow

National Customs Brokers & Forwarders Association of America, Inc.
d/b/a NCBFAA Educational Institute
David Tran
Cecilia Ferrara
Federica Zuniga

The Diana Davis Spencer Foundation
Abby Spencer Moffat
Dawn Davis Sera

Ivins, Phillips & Barker
Victor Chang

II. Ascertainment of Quorum

All four (4) Commission members were present constituting a quorum.

III. Approval of the Agenda

The Commission voted to approve the November 6, 2014 agenda.

IV. Approval of August 14, 2014 meeting minutes

The Commission voted to approve minutes from the August 14, 2014 meeting.

V. Commission Approved Applications

A. One year approval list

The Commission voted to approve the following applications for a period of one (1) year, not to exceed November 30, 2015.

Institutions

Excel Institute (ND)
Healthwrite Training Academy (ND)
Sistema Universitario Ana G. Mendes Universidad del Este (D)
SIT Graduate Institute (D)
University of Phoenix (D)

License Type

Renewal/Amendment (New Location)
Renewal/Amendment (New Location)
Renewal
Renewal
Renewal

Agents

Excelsior College (D)

Diana Campa (R)
Karen Bryce (R)
Jeanne Contardo (R)
Reuben Dacher-Shapiro (R)
Harry Kantrovich (R)
Jane LeClair (R)
Susan McIntosh (R)
Anousine Phommasarn (R)
David Roberts (R)
Zzebria Sewell (R)
Kailey Soundara (R)
Robert Waters (R)

Ross University School of Medicine (D)

Erin P. Healey (R)
John-Deane Nwafor (P)

Stevenson University (D)

Thomas Dennis Coogan (R)
Kristin Ann Lilja (R)
Andreana Leigh Overton (R)
Angela Mary Reynolds (R)

Walden University (D)

Anibal Ramos (P)

B. Two year approval list

The Commission voted to approve the following applications for a period of two (2) years not to exceed November 30, 2016.

Institutions

<u>Institutions</u>	<u>License Type</u>
Humane Society University (D)	Renewal
SOME Center for Employment Training (ND)	Renewal
Stevens Institute of Technology (D)	Renewal
Transemantics, Inc. /International Language Institute (ND)	Renewal

Key: (D) – Degree Institution (ND) – Non-Degree Institution (P) – Provisional (R) – Renewal
(A) – Amendment

VI. Provisional Applications

A. Daniel Morgan Academy

Daniel Morgan Academy submitted to the Commission a provisional license application to offer 1) Master of Arts in National Security, 2) Master of Arts in Intelligence, 3) Master of Arts in Information Operations, 4) Graduate Certificate in Special Operations & Low-Intensity Conflicts, 5) Graduate Certificate in Regional Specialization, 6) Graduate Certificate in Non-Kinetic Operations, 7) Graduate Certificate in Intelligence Specialization, and a 8) Graduate Certificate in National Security Specialization.

The Commission voted to approve the provisional license application of Daniel Morgan Academy for a period of one (1) year not to exceed November 30, 2015, with the condition of submitting a current resume for the librarian.

B. Veterans Enterprise Training & Services Group, Inc. d/b/a The VETS Group

The VETS Group submitted to the Commission a provisional license application to offer the following IT certificate programs: Security Administration - (CompTIA – A + Hardware, CompTIA – A + Software, CompTIA – Network+, CompTIA – Server+, CompTIA – Security+, and EC-Council – Certified Ethical Hacking); Network Administration - (CompTIA – A + Hardware, CompTIA – A + Software, CompTIA – Network+, CompTIA – Server +, Cisco – CCENT, Cisco – CCNA); and Tower Climber.

The Commission discovered that the application had numerous areas that did not demonstrate compliance with the Education Licensure Commission standards for a non-degree institution to operate in the District of Columbia offering IT certificate programs. The Commission accepted the request of The VETS Group from Mr. Joe Wynn to withdraw the application.

VII. Conditional Exemption Request Applications

A. Asbury Theological Seminary

Asbury Theological Seminary submitted to the Commission a request for Conditional Exemption to offer internship experiences in Washington, DC for the Mentored Ministry courses. Credits earned from the Mentored Ministry courses are applied towards the following Masters programs (Divinity, Christian Ministry, Christian Education, Youth Ministry, & Christian Leadership). Each Mentored Ministry Course requires 10 hours per week earns one (1) credit hour. There are three (3) Mentored Ministry Courses required for each degree.

The Commission voted to approve the request of Asbury Theological Seminary to receive a Conditional Exemption for a period of one (1) year not to exceed November 30, 2015.

B. National Customs Brokers & Forwarders Association of America, Inc. d/b/a NCBFAA Educational Institute

The NCBFAA Educational Institute submitted to the Commission a request for Conditional Exemption to offer online vocational training in areas of international trade including supply chain management, global logistics, customs brokerage, export transactions, transportation, attendant government regulation, and those areas necessary to manage or advance a career path in a business providing services to those sectors for its members and the larger trade community.

The Commission voted to approve the request of NCBFAA Educational Institute to receive a Conditional Exemption for a period of one (1) year not to exceed November 30, 2015. The approval of the exemption is based on the provision that the number of non-member training enrollees not exceed 25%.

C. Saint Francis University

Saint Francis University submitted to the Commission a request for Conditional Exemption to offer internships, clinical or fieldwork experiences in Washington, DC for students in undergraduate and graduate programs. Credit hours earned for participation in the proposed internships and clinical experiences ranges from 0-15.

Degree/Program	Credits Hours Required for Completion	Maximum Credits Hours allowed at 25% cap
B.S. or B.A. degree	128	32
MOT degree	72	18
MPAS degree	94	23.5
DPT degree	115	28.75

The Commission voted to approve the request of Saint Francis University to receive a Conditional Exemption for a period of one (1) year not to exceed November 30, 2015 with the conditions of submitting the site of the student directed internships and the student project selected.

D. St. Catherine University

St. Catherine University submitted to the Commission a request for Conditional Exemption to offer clinical experiences in Washington, DC for students in the Occupational Therapy Assistant program. The course work will apply towards an Associate of Applied Science degree (an online program). Specifically, the following classes are proposed for Washington, D.C.:

- Fieldwork Level I (OSOT 1270)- initial exposure to community based clinical setting including observation and hands on experience with developmentally delayed and aging populations
- Level II Fieldwork (OSOT 2360)- 8 weeks of supervised practical application in areas of mental health, behavioral health and/or psychosocial settings, student evaluated based on ACOTE guidelines
- Level II Fieldwork (OSOT 2350)- 8 weeks of supervised practical application in areas of physical disabilities, student evaluated based on ACOTE guidelines

The proposed clinical experiences make up 20% of the curriculum. Instructors recruited and hired by St. Catherine University will teach labs. The lab sites for Washington, D.C. will be determined upon approval of the ELC.

The Commission voted to approve the request of St. Catherine University for Conditional Exemption for a period of one (1) year not to exceed November 30, 2015 with the condition of submitting the clinical sites and DC licensed faculty for the clinical by February 6, 2015.

VIII. Renewal/Amendment Applications

A. AVI Career Training, Inc.

AVI Career Training, Inc. submitted to the Commission a license renewal application to continue offering Cosmetology and esthetics training and to request a waiver of the license renewal fee due to some unforeseen hardship and recent illness.

The Commission voted to approve the license renewal application of AVI Career Training for a period of one (1) year not to exceed November 30, 2015. The Commission did not approve the request to waive the license renewal fee.

B. JJPG Corporation d/b/a Flair Beauty Institute

JJPG Corporation submitted to the Commission an application for license renewal and license amendment to change ownership and to add the Barbering course to the curriculum

The Commission voted to approve the license renewal application and the license amendment to change ownership and to add the Barbering course to the curriculum of JJPG Corporation for a period of one (1) year, not to exceed November 30, 2015 with the following conditions, 1) approval from the Board of Cosmetology; 2) a staff approved site visit; and 3) submit documentation of their retention and placement rates.

C. Nationwide Training Institute, Inc.

Nationwide Training Institute submitted to the Commission an application for license renewal to continue offering Pharmacy Technician, Dental Assistance and Home Health Aide trainings and a license amendment application to add a new program, Database Administrator.

The Commission voted to extend the current license period of Nationwide Training Institute for three (3) months not to exceed February 28, 2015 to continue offering Pharmacy Technician, Dental Assistance and Home Health Aide trainings. The Commission accepted the request from Ms. Elizabeth Astow of Nationwide Training Institute to withdraw the license amendment application to add a new program, Database Administrator.

IX. Naming Protocol Request

A. NYU Washington, DC

The New York University (NYU) Washington, DC submitted to the Commission a request for Good Cause Waiver to continue the use of the Washington, DC as a part of their institution name.

The Commission voted to approve the Good Cause Waiver request to continue the use of Washington, DC as a part of the institution name.

X. Reinstatement Request

A. DC Bible Institute

DC Bible Institute submitted a request for reinstatement reconsideration of their license to continue offering biblical educational programs in the District of Columbia.

The Commission decided to discuss the request of DC Bible Institute at the next public meeting and request their presence at that meeting. It was noted that there was no representative present from the institution.

XI. Correspondence and Communications

The Commission reviewed the following material but no action required.

A. DeVry University – New Program Offerings

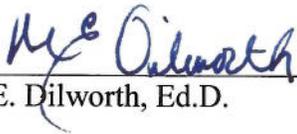
XII. Public Comments (2 minutes only)

No public comments.

XIII. Adjournment

Having no further business, the meeting was adjourned at 1:54pm.

Respectfully submitted,



Commissioner Mary E. Dilworth, Ed.D.
Secretary