

DISTRICT OF COLUMBIA
EDUCATION LICENSURE COMMISSION
MINUTES

Public Session No. 13-09

September 17, 2013

Office of the State Superintendent of Education
810 First Street, NE
3rd Floor Grand Hall B
Washington, DC 20002
10:30 am

I. CALL TO ORDER

Chairman Richard Roth called the meeting to order at 10:43 am.

Commissioners Present:

Richard J. Roth, Chairman
Tommie L. Robinson, Jr., PhD, Vice Chairman
Gailda P. Davis, Ed.D, Secretary
Johnetta G. Davis, Ph.D.

Staff Present:

Antoinette Mitchell, Ph.D., Deputy Assistant Superintendent
Alesia Henry, Education Compliance Specialist
Sheranda Vaughan, Education Compliance Specialist
Adrienne Day, Assistant Attorney General
Bonita Jenkins, EdD, RN, DC Board of Nursing

Guests Present:

A.T. Still University
O.T. Wendel, Ph.D.

AVI Career Training, Inc.
Aram Hessami
Naheed Ghassavi

BEUI, LLC
Annemarie Fowler
Gokhan Coskun

Comprehensive Health Academy/
Saint Michael Adedokun
Michael Adedokun

Westwood College
Lauck Walton

II. MINUTES

The Commission approved minutes of the July 30, 2013 meeting.

III. COMMISSION APPROVED APPLICATIONS

The Commission approved the following applications for one (1) year, not to exceed September 30, 2014.

Institutions

Career Technical Institute (ND)
Healthwrite (ND)
*Home Care Partners (ND)
Institute of World Politics (D)
NYU Washington, DC (D)
SOME Center for Employment Training (ND)
Stevens Institute of Technology (D)
Technical Learning Center (ND)
The National Conservatory of Dramatic Arts (ND)

License Type

Renewal/Amendment (Modification)
Renewal
Amendment (New Program)
Renewal
Renewal
Renewal/Amendment (New Program)
Renewal
Renewal/Amendment (New Program)
Renewal

Agents

Excelsior College (D)
Diana Campa (R)

Key: (D) – Degree Institution (ND) – Non-Degree Institution (I) – Initial (R) – Renewal
(A) – Amendment

*The licensure period for institutions amending (new programs, new location or name change) their licenses will remain in effect.

IV. PROVISIONAL APPLICATIONS

A. A.T. Still University

A.T. Still University of Health Sciences the School of Osteopathic Medicine submitted to the Commission a provisional license application to offer a Doctor of Osteopathic Medicine (DO) Degree program in the District of Columbia.

The Commission unanimously voted to approve the provisional license application of A.T. Still University of Health Sciences the School of Osteopathic Medicine for a period of one (1) year, not to exceed September 30, 2014, pending submission of a certificate of good standing from the DC Department of Consumer and Regulatory Affairs no later than October 15, 2013.

B. AVI Career Training

AVI Career Training submitted to the Commission a provisional license application to offer certificate training programs in Cosmetology and Esthetics.

The Commission unanimously voted to approve the provisional license application of AVI Career Training for a period of one (1) year, not to exceed September 30, 2014.

C. BUEI, LLC

BUEI, LLC submitted to the Commission a provisional license application to offer English as a Second Language courses.

The Commission unanimously voted to approve the provisional license application of BUEI, LLC for a period of one (1) year, not to exceed September 30, 2014, pending submission of a certified audited financial statement by January 31, 2014.

V. CONDITIONAL EXEMPTION REQUESTS

A. Excelsior College

Excelsior College has submitted to the Commission an application for Conditional Exemption for three (3) of its programs: 1) an information session to promote Cyber security IT professional development courses; 2) a 2-credit online course in Cyber security Management and 3) two (2) professional development courses in Technology Leadership.

The Commission unanimously voted to approve two of the three programs requested for Conditional Exemption at Excelsior College, 1) an information session to promote Cyber security IT professional development courses and 2) two (2) professional development courses in Technology Leadership for a period of one (1) year, not to exceed September 30, 2014. The 2-credit online course in Cyber Security Management was not approved, as earned credit courses cannot be considered exempt.

B. National Technology Transfer, Inc.

National Technology Transfer, Inc. submitted to the Commission a Conditional Exemption request to offer business-to-business continuing education courses related to Electrical Safety, National Electrical Code, HVAC, Fluid Power, and Compliance Mechanical/Industrial Systems.

The Commission unanimously voted to approve the Conditional Exemption of National Technology Transfer, Inc. to offer business-to-business continuing education courses for a period of one (1) year, not to exceed September 30, 2014.

VI. PROVISIONAL AGENT APPLICATIONS

A. American University of the Caribbean

American University of the Caribbean submitted to the Commission a provisional agent's application for representative Kirstin Holmberg to recruit and enroll students of the District of Columbia.

The Commission voted to defer a decision on the agent's application pending legal review.

B. Excelsior College

Excelsior College submitted to the Commission nine (9) provisional agent's applications for institution representatives: 1) Jeanne Contardo; 2) Samantha Henrikson; 3) Gregory Keeley; 4) Jane LeClair; 5) Susan McIntosh; 6) Anousine Phommasarn; 7) Victoria Pridemore; 8) David Roberts; and 9) Kailey Soundara to recruit and enroll students of the District of Columbia.

The Commission unanimously voted to approve nine (9) provisional agent's applications of Excelsior College for the following representatives: 1) Jeanne Contardo; 2) Samantha Henrikson; 3) Gregory Keeley; 4) Jane LeClair; 5) Susan McIntosh; 6) Anousine Phommasarn; 7) Victoria Pridemore; 8) David Roberts; and 9) Kailey Soundara to recruit and enroll students of the District of Columbia for a period of one (1) year, not to exceed September 30, 2014

C. Pacific Oaks College

Pacific Oaks College submitted to the Commission a provisional agent's application for representative Soyini Richards to recruit and enroll students of the District of Columbia.

The Commission unanimously voted to approve the provisional agent's application of Pacific Oaks College for representative Soyini Richards to recruit and enroll students of the District of Columbia for a period of one (1) year, not to exceed September 30, 2014.

D. Ross University

Ross University School of Medicine and Veterinary Medicine has submitted to the Commission a provisional agent's application for representative Erin Healey to recruit and enroll students of the District of Columbia.

The Commission unanimously voted to approve the provisional agent's applications of Ross University for representative Erin Healy to recruit and enroll students of the District of Columbia for a period of one (1) year, not to exceed September 30, 2014.

E. Westwood College

West College submitted to the Commission two provisional agent's applications for Diane Crawford and Charles Akinduro for recruitment at Westwood College – Annandale, VA and Westwood College Arlington, VA Ballston campuses.

The Commission unanimously voted to approve the provisional agent's applications of Westwood College for representatives Diane Crawford and Charles Akinduro to recruit and enroll students of the District of Columbia for a period of one (1) year, not to exceed September 30, 2014.

VII. RENEWAL/AMENDMENT APPLICATION

Comprehensive Health Academy

Comprehensive Health Academy (CHA) submitted to the Commission license renewal and amendment applications to change its name to the St. Michael School of Allied Health and to add five (5) new programs: 1) Medical Assistant; 2) Dental Assistant; 3) Pharmacy Assistant; 4) Medical Billing and Coding; and 5) Computer Technology.

After much discussion the Commission found that the application had the following deficiencies: failure to demonstrate sufficient governance or academic leadership structure, and failure to demonstrate retention rate, graduation rate and national state board examination rates.

The Commission accepted the request of Mr. Michael Adedokum, President to withdraw the application of Comprehensive Health Academy.

VIII. ADJOURNMENT

The meeting was adjourned at 12:42 pm.

Respectfully submitted,



Johnetta G. Davis, Ph.D.
Secretary Pro Temp