



Memorandum

To: District of Columbia LEA Representatives

From: Jeremy Skinner, Director of Teaching and Learning

Date: June 30, 2010

Re: Federal Fiscal Year 2010 Consolidated Application: Phase II

Following its release of Phase I two weeks ago, the Office of the State Superintendent of Education (OSSE) is pleased to provide **Phase II** of the Federal Fiscal Year (FFY) 2010 Consolidated Application for Elementary and Secondary Education Act (ESEA) programs. With Phase II, OSSE is also releasing FFY 2010 planning allocations.

OSSE's ESEA Consolidated Application for Federal Fiscal Year 2010 covers three major federal programs ("covered programs"):

- Title I, Part A—Improving Basic Programs Operated by Local Educational Agencies,
- Title II, Part A—Teacher and Principal Training and Recruiting Fund, and
- Title III, Part A—English Language Acquisition, Language Enhancement, and Academic Achievement Act.

Again, the ESEA Consolidated Application submission process will occur in two phases:

- **Phase I:** In this phase, each eligible LEA must submit an assurance package to OSSE. OSSE approval of this assurance package will result in a "substantially approvable" application, which gives an LEA the ability to obligate federal funds beginning on July 1, 2010, the first date of the grant period. Any obligation that occurs *before* an application is considered "substantially approvable" cannot be charged to federal funds covered by this year's Consolidated Application (34 CFR §76.708(a)). **Phase I of the Consolidated Application is therefore due to OSSE by no later than July 1, 2010.** Please refer to instructions provided two weeks ago if you have not yet submitted Phase I of the application.
- **Phase II:** In this phase, each eligible LEA must complete full program plans in both narrative and budget form for each funding source for which the LEA is applying. OSSE approval of Phase II of the Consolidated Application will result in "full approval" and will allow the LEA to submit reimbursement requests. The ultimate deadline for submission of a fully approvable Phase II application is Thursday, September 30, 2010. All LEAs are strongly encouraged to submit Phase II of the Consolidated Application as soon as possible after today's release and well before the ultimate deadline. A full timeline for Phase II reviews and approvals is attached.

OSSE will schedule multiple sessions to provide guidance to LEAs related to completion of the Consolidated Application. These will include information sessions and working sessions. Meanwhile, your LEA's assigned Teaching and Learning specialist is available throughout the process to provide technical assistance. If you have questions, please contact your LEA's assigned Teaching and Learning specialist, whom you can identify at the following link: http://www.osse.dc.gov/seo/frames.asp?doc=/seo/lib/seo/title_1/tal_points_of_contact.pdf.