



Office of the



State Superintendent of Education

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### **2010-2011 Adequate Yearly Progress (AYP) Appeals Process**

1. LEAs and schools will have access to preliminary AYP determinations on July 8, 2011.
2. If a school or LEA believes that the data for a school, schools, or the LEA are not correct, they may complete this appeals form.
3. Appeals should be based on questions about the accuracy of the data and must include specific evidence or examples so that the accuracy can be determined.
  - a. AYP appeals may include appeals concerning the participation rate, achievement, attendance, and/or graduation rate.
  - b. AYP appeals must be specific to a school or campus, even if the error may affect other schools.
4. All DCPS schools must submit appeals forms to the DCPS Office of Data and Accountability. DCPS schools should direct all appeals and question to Steve Cartwright, [steve.cartwright@dc.gov](mailto:steve.cartwright@dc.gov) or (202) 724-7935.
5. All public charter schools or public charter LEAs should submit the appeals form directly to Michelle Croft in the Office of the State Superintendent of Education, [michelle.croft@dc.gov](mailto:michelle.croft@dc.gov).
6. OSSE will publish revised report cards after reviewing school appeals and coordinating with the LEAs to ensure that school and district data are correct.
7. All appeals must be submitted to OSSE by July 22, 2011; data will be finalized by August 1, 2011. The LEA or school will receive notice prior to the release of final data as to the decision made on any appeal or appeals.

For questions, please contact:

Michelle Croft

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Email: [michelle.croft@dc.gov](mailto:michelle.croft@dc.gov)

## 2010-2011 AYP Appeals Form

LEA: \_\_\_\_\_

School: \_\_\_\_\_

Principal: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### **Basis for School Appeal**

In one or two sentences state the reason for your appeal; e.g., *“We believe an error was made in the calculation of our participation rate for the economically disadvantaged subgroup.”*

### **Support for Appeal**

Please provide specific details that explain the error that you believe has been made in the AYP calculation or school improvement status determination. (Attach additional pages as necessary).

**If the appeal is approved, how would the change affect the school or LEA's 2011 AYP status?**

- Result in overall change to the total school/LEA AYP status
- Impact one or more subgroup targets, but not change the total school/LEA AYP status
- Change the school or LEA's "improvement status" (e.g., school improvement/year 1, school improvement/year 2, corrective action, restructuring)

**Check all categories that apply to this appeal**

- Elementary       Middle/Junior High       High School
- Improvement Status**
- Participation Rate**
- Reading       Math
- Attendance**
- Graduation**

**Subgroups:**

- Total Population
- African-American
- American Indian/Native American
- Asian/Pacific Islander
- Hispanic
- White
- English Language Learners (ELL)
- Students with Disabilities
- Economically Disadvantaged
- Other