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**Assistant Superintendent, Data, Assessment & Research**  
DC Office of State Superintendent of Education

The Assistant Superintendent for the Division of Data, Assessment & Research provides leadership for a team of more than 20 professionals who promote the strategic use of education data throughout DC. He or she will draw upon a variety of technical disciplines, and use superior communication and project management skills to lead data strategy, management, and analysis for the Agency.

The specific functions of the job will include:

**Setting a Strategic Vision for Data and Managing a Team**

- Setting the vision and direction for a large and complex team
- Providing appropriate coaching and development for several managers
- Using deep knowledge of information systems and technologies to lead large, complex, and/or special projects, often in partnership with consultants or external agencies

**Managing Data**

- Developing a strategy for the agency's data architecture, including database design and structure, data integrity, and database tools
- Working to reduce the data reporting burden on LEAs and community based organizations, and to increase data use throughout the District
- Ensuring effective implementation of data protection protocols consistent with state and federal laws and regulations

**Analyzing Data**

- Supporting the development and implementation of a strategic research agenda to inform policy development, advocacy, and evaluation
- Establishing partnerships with internal and external counterparts to ensure that data enables quality empirical analysis and decision making

**Inciting Action through Data**

- Advancing a data-driven culture both inside the Agency as well as with external education stakeholders
- Overseeing the creation of actionable reports and analysis tools that help educators, families and other DC stakeholders make more informed decisions
- Managing communication to LEAs, CBOs and other DC stakeholders about data policies, initiatives and needs

Key qualifications for the role include:

- Bachelor's or Master's degree in a relevant technical or business discipline
- 6+ years of relevant experience, including 3+ years of leadership experience in an organization using advanced data analytics and research to drive continuous improvement
- Two or more years' experience in education sector highly preferred
- Experience managing large, diverse teams and consultants
- Familiarity with application development and usage
- Expert understanding of data management and analysis
- Superior ability to communicate complex information to stakeholders with varying degrees of prior knowledge

Interested applicants should submit a resume and cover letter to [OSSE.talent@dc.gov](mailto:OSSE.talent@dc.gov).