

DISTRICT OF COLUMBIA
EDUCATION LICENSURE COMMISSION
Public Session No. 15-01
January 8, 2015
Office of the State Superintendent of Education
810 First Street, NE
3rd floor – Grand Hall B
Washington, DC 20002

10:30 am

I. Call to Order

Commissioner Gailda Davis called the meeting to order at 11:00 am.

Commissioners Present: Commissioner Gailda P. Davis, Ed.D., Chair
Commissioner Johnetta G. Davis, Ph.D., Vice Chair
Commissioner Mary E. Dilworth, Ed.D., Secretary
Commissioner Joanne D. Joyner, Ph.D.

Staff Present: Angela Lee, Executive Director
Alesia Henry, Education Compliance Specialist
Dorothy Thomas, Education Compliance Specialist
Sheranda Vaughan, Education Compliance Specialist

Guests Present: VETS Group
Joe Wynn
Rhonda Smith
Vanita Williams
Andre Jones
Eddie Jones
Queen Jones
Will Gunn
Muhammad Farooq
Victor Klingelhofer
Carlos Royal
Kerwin Miller

NIEMS

Robert Berry
Craig English

Intellect Health Institute

Julie Ibidapo
Patrick Nwaokwu

Westlink

Dasia Merriweather

DC Bible Institute

Ruth Valerie Jeremiah

Board of Nursing Representative

Bonita Jenkins

II. Ascertainment of Quorum

All four (4) Commission members were present constituting a quorum.

III. Approval of the Agenda

The Commission voted to approve the January 8, 2015 agenda.

IV. Approval of November 6, 2014 meeting minutes

The Commission voted to approve minutes from the November 6, 2014 meeting.

V. Commission Approved Applications

A. One year approval list

The Commission voted to approve the following applications for a period of one (1) year, not to exceed January 31, 2016.

Institutions

Career Technical Institute (ND)
DC Central Kitchen (ND)
Saint Michael School of Allied Health (ND)
Technical Learning Centers (D)
The Institute of World Politics (D)
University of the Potomac (D)
VMT Education Center (ND)

License Type

Renewal/Conversion
Renewal
Renewal
Renewal/Conversion
Renewal/Amendment
Renewal
Renewal

Agents

Central Michigan University (D)
Frederick Kaiser (R)
Adam Betz (P)

Grand Canyon University (D)
Delecia Eller (R)

Hazelden Graduate School of Addiction Studies (D)
Mary Pat Hestbeck (P)

B. Two year approval list

The Commission voted to approve the following applications for a period of two (2) years not to exceed January 31, 2017.

Institutions

Byte Back, Inc. (ND)
Westlink Career Institute (ND)

License Type

Renewal/Amendment (Additional locations and additional institution name)
Renewal

Key: (D) – Degree Institution (ND) – Non-Degree Institution (P) – Provisional (R) – Renewal
(A) – Amendment

VI. Provisional Applications

A. The Vets Group

The Vets Group submitted to the Commission a provisional license application to offer the following IT certificate programs: Security Administration - (CompTIA – A + Hardware, CompTIA – A + Software, CompTIA – Network+, CompTIA – Server+, CompTIA – Security+, and EC-Council – Certified Ethical Hacking); Network Administration - (CompTIA – A + Hardware, CompTIA – A + Software, CompTIA – Network+, CompTIA – Server +, Cisco – CCENT, Cisco – CCNA); and Tower Climber. The Vets Group also submitted a letter requesting that the Commission make the approval retroactive by 2 years. Several former and present students spoke in support of the VETS Group along with other Veteran organizations.

The Commission voted to approve the provisional license application of the VETS Group for a period of one (1) year not to exceed January 31, 2016 with the following conditions: (1) submit clarification on the expected competencies for lab participation, (2) submit a syllabus for each course offered and (3) update the institution website. The Commission also informed the institution of its inability to make the license retroactive.

VII. Renewal/Amendment Application

A. Intellect Health Institute, LLC

Intellect Health Institute submitted to the Commission a license renewal to continue offering Home Health Aide (HHA) training. In addition, an amendment application was submitted requesting approval to move to a new location from 4645 Nannie Helen Burroughs Ave., NE to 3811 Minnesota Ave., NE.

The Commission voted to approve the license renewal and license amendment applications for a period of four (4) months, not to exceed May 31, 2015 with the following conditions:

(1) limit the student enrollment to five (5) students per session in the classroom and one (1) student in the clinical laboratory for skills training at a time, (2) submit the 2013 Annual Data Survey, (3) submit the Certificate of Occupancy for the new location, (4) submit corrected 2013 – 2014 retention rate data, (5) submit a current organizational and governance chart and resumes of all personnel with copies of current nursing licenses, (6) submit the CASAS scoring information, (7) submit the financial audit, (8) submit a corrected refund policy, (9) submit all corrected typographical and grammatical errors on the institution website and within the catalog, (10) submit a student recruitment plan, and (11) inform the ELC of the approved BON site visit.

VIII. Correspondence and Communications

A. National Institute of Emergency Medical Services

Correspondence was received from Mr. Robert Berry, Owner and Director of Education at the National Institute of Emergency Medical Services (NIEMS) on the plan action to the Commission from the March 6, 2014 testimony regarding the delay with renewing the license of the institution and changing the name to comply with the naming protocol for institutions of higher education. Mr. Berry was present to respond to the correspondence. Mr. Craig English of the DC Public Schools with the Office of Career and Technical Education spoke to support Mr. Berry continuing to be able to offer EMS instructions to DC Public School students

The Commission voted for Mr. Berry to submit a provisional application since a significant amount of time has lapsed beyond the license renewal period. The Commission reminded Mr. Berry that the institution is not a licensed institution and should not have students going through the program at this time. In addition, no recruiting of students or moving through the program. The Commission did not impose any fines for the unlicensed activity because the institution refunded a partial tuition of \$500 per student.

IX. Reinstatement Request

A. DC Bible Institute

DC Bible Institute submitted a request for reinstatement reconsideration and waiver of the application fee of their license to continue offering biblical educational programs in the District of Columbia.

The Commission voted to deny the request for reinstatement and the waiver of the application fee and recommended submission of a complete provisional application for licensure consideration.

X. Conditional Exemption Request Applications

A. The University of Mississippi

The University of Mississippi submitted to the Commission a request for Conditional Exemption to offer two internships and one short study (field trip class)

The Commission voted to approve the request of the University of Mississippi to receive a Conditional Exemption based on DC Official Code 38-1310(f) (I) where the local offering is for the institutions own students, regularly enrolled in its home campus and does not fill more that 25% of the normal degree requirement for a period of one (1) year not to exceed January 31, 2016.

B. National Technology Transfer, Inc.

The National Technology Transfer (NTT) submitted to the Commission a renewal request of its Conditional Exemption to continue offering business-to-business educational courses related to Electrical Safety, National Electrical Code, HVAC, Fluid Power, and Compliance Mechanical/Industrial Systems.

The Commission voted to approve the request of the National Technology Transfer, Inc. to receive a Conditional Exemption based on DC Official Code 38-1310 (a) (I) for a period of one (1) year not to exceed January 31, 2016 with the condition that instruction is limited to the employees of employers who are contacting for their services.

C. University of Notre Dame – The Law School

The University of Notre Dame Law School submitted to the Commission a request for Conditional Exemption to offer a pilot externship program - "Notre Dame Law in DC".

The Commission voted to approve the request of the University of Notre Dame Law School to receive a Conditional Exemption based on DC Official Code 38-130 (f) (I) for a period of one (1) year not to exceed January 31, 2016. The Commission advised institutions not to engage students prior to program approval by the Commission. Students should not be encouraged to arrange placements or housing until programs are approved.

D. University of Alabama

The University of Alabama (UA) submitted to the Commission a request for Conditional Exemption to offer clinical/practicum experiences in Washington, DC for fifteen (15) degree programs. Two of the fifteen programs, the Bachelor of Social Work and the Master of Social Work the university will work with selected agencies in the District of Columbia to provide clinical sites. The remaining 13, programs clinical sites will be identified by students, in consultation with faculty, and approved by the appropriate academic program.

Students enrolled in the field placement will be undergraduate and graduate students who matriculated and regularly attend classes on the University of Alabama home campus. The students will be able to earn between 5- 25% of required degree credits during their study in DC.

While in DC, students will be supervised by a credentialed practitioner on the field placement site and by a University of Alabama faculty member.

The institution has been recruiting in District without knowledge of the need to have an approved agent. The institution is working the Agent Application submission.

The Commission voted to approve the request of the University of Alabama for Conditional Exemption based on DC Official Code 38-1310 (f) (I) for a period of one (1) year not to exceed January 31, 2016 with the following conditions: 1) submit an agent's application by March 9, 2015 or submit a letter verifying that the institution has ceased recruiting in the District of Columbia.

E. Duke University

Duke University submitted to the Commission a request for an amendment to their Conditional Exemption based on DC Official Code 38-1310 (f) (I). Duke was previously approved to offer DEL Leadership, Duke in DC –Law and Duke in DC – Public Policy to Duke University students only and the DC Summer Law Institute seminar trainings. Duke is now seeking approval to offer a Master's of Science in Nursing, a component of which includes short-term clinical placements programs.

The Commission voted to approve the request of Duke University to receive a Conditional Exemption for a period of one (1) year not to exceed January 31, 2016.

XI. Correspondence

A. Corinthian College

Correspondence was received from Corinthian College notifying the Commission of the change in ownership to the Zenith Education Group. At this time there are no other changes proposed.

B. Webster University

Correspondence was received from Webster University announcing the introduction of a new course for career success for the 21st century. It is a one (1)-credit course, and it is required for their students. It will begin in the summer of 2015.

C. Strayer University

Correspondence was received from Strayer University announcing that they are converging for administrative purposes with the Strayer Education, Inc. to consolidate tax filings.

D. MedTech

Correspondence was received from MedTech about the renovations that are taking place at Radians College on Vermont Avenue, NW Washington, DC.

XII. Public Comments

No public comments.

XIII. Adjournment

Having no further business, the meeting was adjourned at 1:30pm.

Respectfully submitted,



Commissioner Mary E. Dilworth, Ed.D.
Secretary