



MEMORANDUM

To: School Food Authorities

From: ***Lindsey Palmer***
Lindsey Palmer, RDN, LD
School Programs Manager

Date: October 16, 2014

Re: Online Fees in the School Meal Programs

State Agency Memo
NSLP #02-15

The purpose of this memorandum is to provide School Food Authorities (SFAs) with guidance around online fees for the school meal programs. If your SFA charges paid students for lunch, you may have an online payment option for parents to add money to their student's account. SFAs can charge a fee for these types of services but only if there is another method for households to add money that does not have fees associated with it, such as taking money in the school food service office or during meal service.

SFAs can also incur the fees themselves while providing this online payment service free of cost to households; funding can come from the non-profit food account or outside sources, such as a general fund.

DIVISION OF WELLNESS AND NUTRITION



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