



Webinar Training:
OSSE 2012 ELL Enrollment Audit

October 25, 2102
10:00am – 11:00am

Objectives

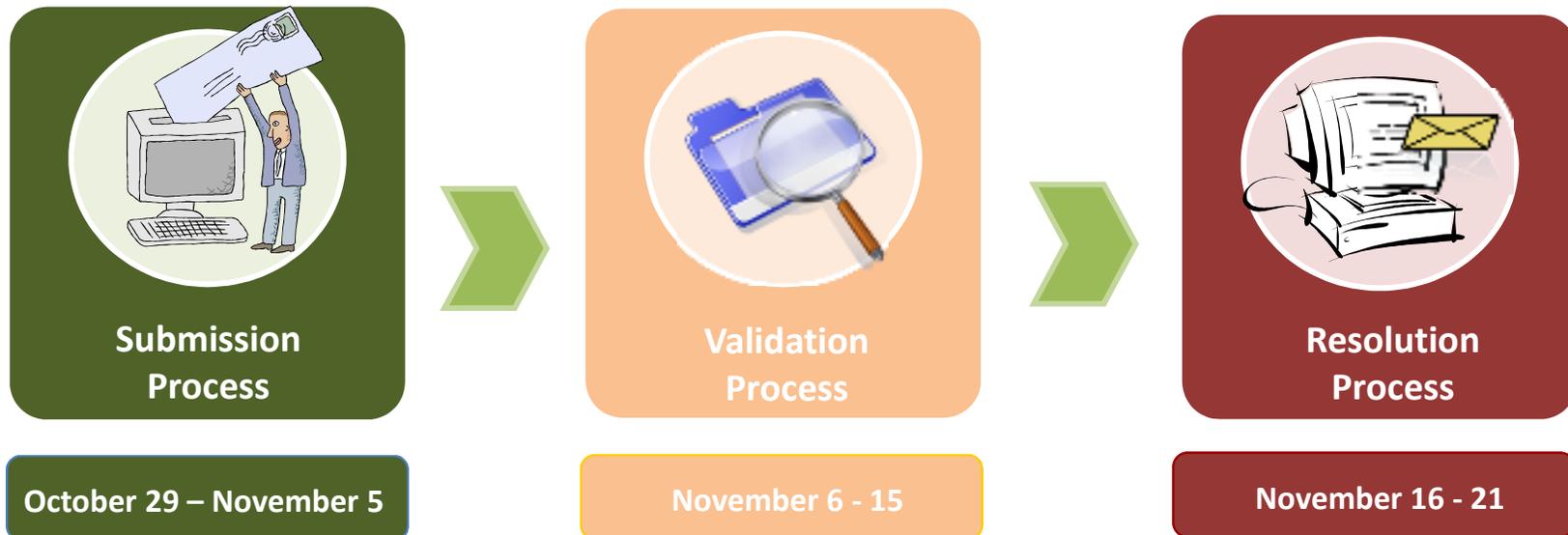


In this session, we will:

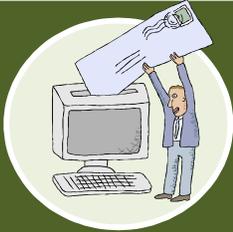
- **discuss the process** for this year's ELL enrollment audit;
- **explain the process** of submitting required ELL enrollment documents; and
- **provide information** on OSSE's ELL enrollment validation and appeal process.

Overview

What is the ELL enrollment audit process?



Submission Process



Submission
Process

Each document MUST capture:

- School name
- Student name
- Student ID number
- DOB
- Grade level
- Primary language
- English Language Proficiency

What are required documents?

Assessment Report

Grade Level	Assessment Tool	Description	Acceptable Evidence
Head Start - Pre-K	Pre-IDEA Oral Language Proficiency Test (Pre-IPT)	The Pre-IPT Oral English Test is designed for preschool children who are not used to taking test. It is designed to assist in the initial designation of 3, 4, and 5 year olds as Non, Limited, or Fluent English Speaking.	Pre-IPT Oral Test Booklet Cover Page
Pre-K- K	Kindergarten W-APT (K-WAPT)	The kindergarten W-APT (K-WAPT) is not able to assign scores across the full range of WIDA ELP levels 1-6. Instead, scores for Speaking and Listening are marked as showing low, mid, high, or exceptional proficiency.	K-WAPT Summary Scoring Sheet
1 st -12 th Grade	WIDA ACCESS Placement Test (W-APT)	The W-APT yields an overall composite score based on the language domains tested in grades 1 through grade 12.	W-APT Scoring Sheet
1 st -12 th Grade	WIDA MODEL (Measure of Developing English Language)	The WIDA MODEL yields an overall composite score based on the language domains tested in grades Kindergarten through grade 12.	WIDA MODEL Scoring Sheet
Adult Programs	TABE CLAS-E *For adult ELL students who do not take TABE CLAS-E, the LEA should submit the adult test tool to osse.enrollmentaudit@dc.gov prior to October 29, 2012 for OSSE's review and approval.		Individual Student Report

Submission Process



Oct 29 – Nov 5

What are secondary evidence?

'As Needed' Evidence

- Home Language Survey (HLS)
- NCLB Parent Notification Letter
- Student Schedule of ESL Services

Submission Process



Oct 29 – Nov 5

How do we submit documentation?

LEAs



Schools



Validation Process



Oct 29 – Nov 5

How do LEAs submit documentation?

1. **DCPS** and **PCSB** will collect required documents from its schools and LEAs, respectively.

For more details, email your point of contact:

- DCPS: John Petersen: john.petersen@dc.gov
- PCSB: Naomi DeVeaux: ndeveaux@dcpcsb.org

2. **DCPS** and **PCSB** will upload documents based on randomly selected students through FTP accounts. The list of randomly selected students will be provided by **OSSE**.

Validation and Resolution Process



Validation Process

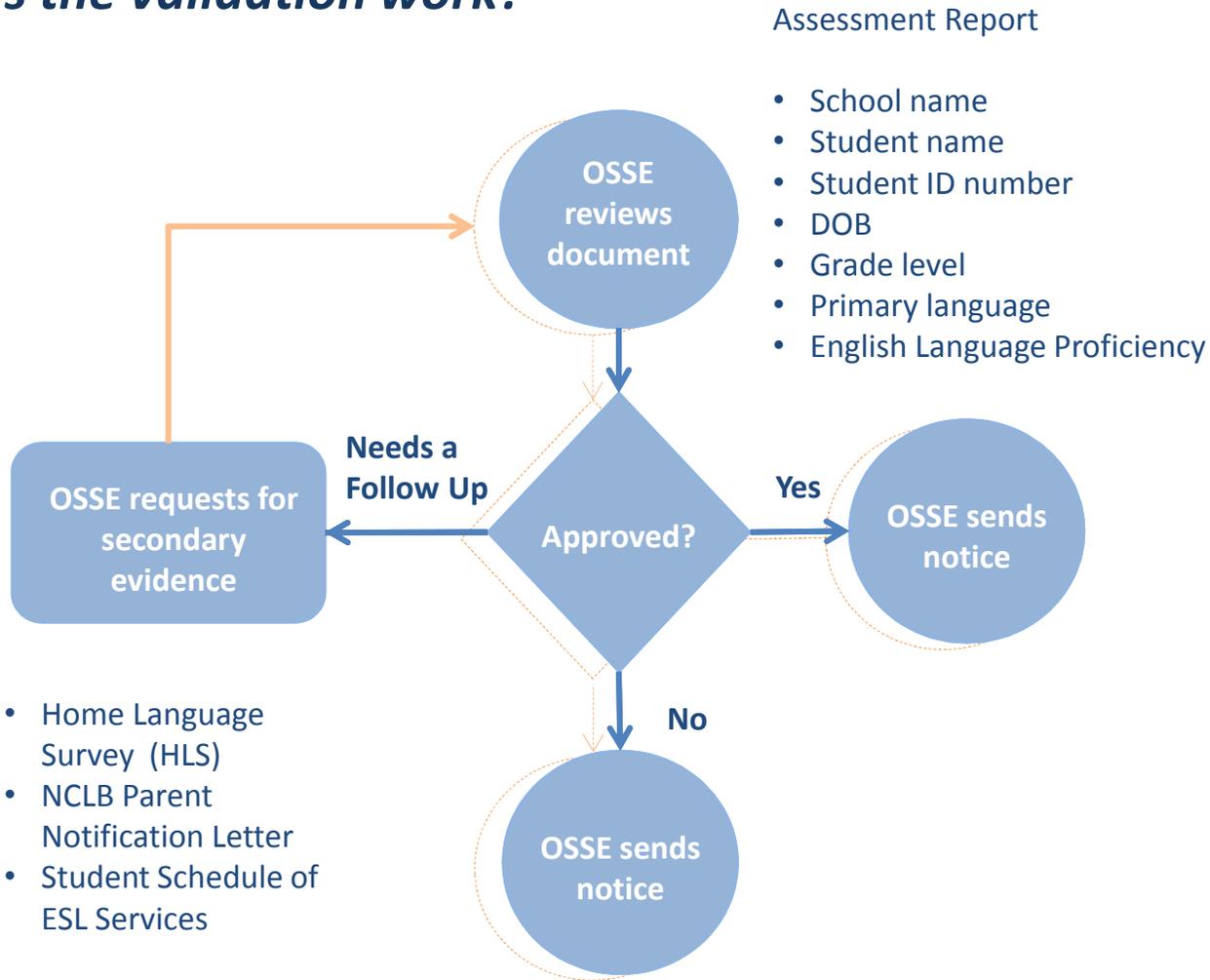
November 6 - 15



Resolution Process

November 16 - 21

How does the validation work?



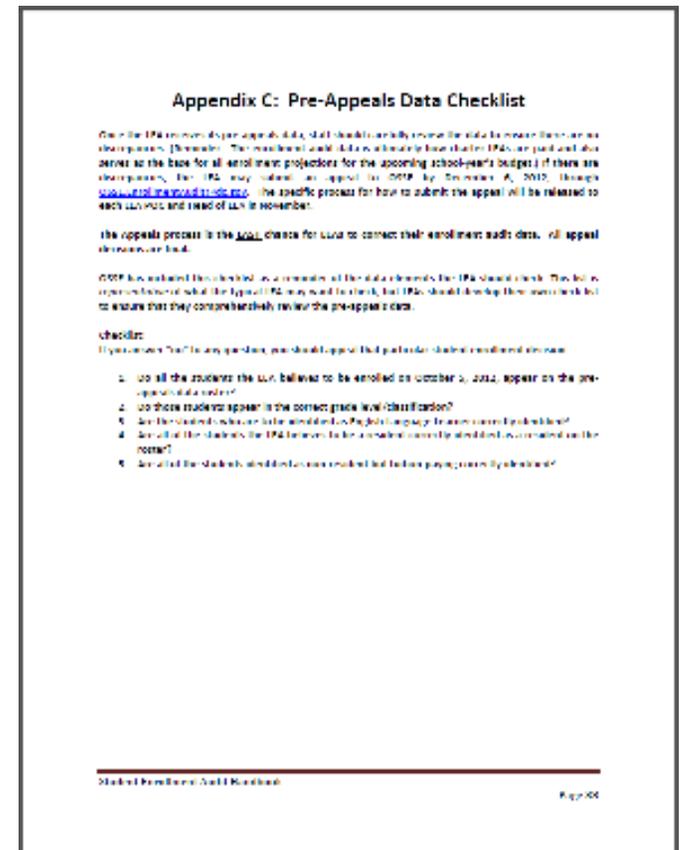
Appeal Process



What is the appeal process?

If a student is identified in SLED as ELL after the October 5th count, the LEA may still seek funding for that student through the appeal process in December.

The LEA will be required to show the appropriate status through the pre-screener or screener assessment as previously described.



Enrollment Audit Handbook - SY 12-13, p. 38

Appeal Process

What is the appeal process?



OSSE releases:

- Pre-appeals
- Post audit ELL report (and general audit)

LEAs' deadline
to submit
audit
appeals

Additional Pertinent Information

ELL Data Element Coding

LEP TYPE	LEP CODE	DEFINITION	LEP
ELL	ELL	Student identified as Limited English Proficient and receives ESL services.	YES
ELL Level 1	E1	English Language Development (ELD) Level 1: Entering	YES
ELL Level 2	E2	English Language Development (ELD) Level 2: Emerging	YES
ELL Level 3	E3	English Language Development (ELD) Level 3: Developing	YES
ELL Level 4	E4	English Language Development (ELD) Level 4: Expanding	YES
ELLM (Return to ESL)	ELM	Exited former LEP students, who have reentered an ESL program.	YES
OutDated (Re-Assess)	OD	English Language Proficiency data >two years. *Refer to most recent ELP assessment	YES
Parental Exempt (ELL Levels 1-4)	PE	Parent/guardian declines their child's participation in a formal language instruction program.	YES
NES	NES	Non-English Speaker- Beginners with little to no English.	YES
LES	LES	Limited English Speaker- Ranges from a little more than no English to less than fluent.	YES
FES	FES	Fluent English Speaker	NO
EP (English Proficient)	EP	English Language Development (ELD) Levels 5 and 6: Bridging and Reaching Former Limited-English Proficient students who have successfully completed two years of monitoring and are no longer LEP.	NO
FLEP Monitoring Year 1	FM1	Students who have exited the ESL program and are in their first year of systematic monitoring. These students no longer take the ACCESS for ELLs®.	NO
FLEP Monitoring Year 2	FM2	Students who have exited the ESL program and are in their second year of systematic monitoring. These students no longer take the ACCESS for ELLs®.	NO
*LEP Waived Services	LWS	Students who are LEP yet parents/guardian have refused supplemental Title III services.	NO

ELL Enrollment Important Dates

Mark your calendar

Activity	Timeline
ELL Enrollment Audit Webinar Training	October 25
Submission deadline for review and approval of assessment tool(s) used for adult ELL students who do not take TABE CLAS-E (<i>slide #4</i>); due to osse.enrollmentaudit@dc.gov .	October 28
OSSE requests student sample for ELL enrollment sample audit	October 29
LEAs upload documents (Assessment Report) of sampled student to FTP site	November 5
OSSE reviews documents and audits ELL enrollment sample	November 6 - 15
Resolution process (OSSE sends preliminary summary and LEAs submit additional evidence)	November 16-21
OSSE releases pre-appeals, post-audit ELL report (and general audit) to LEAs	November 28
Deadline for LEAs to submit audit appeals (and general audit)	December 6



Office of the State Superintendent of Education

Questions and Feedback



Please email osse.enrollmentaudit@dc.gov
for concerns or additional questions.



Office of the State Superintendent of Education

THANK YOU!

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