



# DISTRICT OF COLUMBIA STATE BOARD OF EDUCATION

## Student Representative Job Description Form

Division/Department:	District of Columbia State Board of Education
Location:	441 4 <sup>th</sup> Street, Suite 723N, Washington, DC 20001
Job Title:	Student Representative
<b>GENERAL DESCRIPTION OF THE STATE BOARD OF EDUCATION</b>	
<p>The District of Columbia State Board of Education was established in June 2007, as part of the "District of Columbia Public Education Reform Amendment Act of 2007." The Board has policy making and advisory authority regarding the areas of academic standards, graduation requirements, accountability policies, teacher quality, home schooling regulations and residency requirements. The Board holds a monthly public meeting to engage the community in these and other important education issues.</p>	
<b>STUDENT REPRESENTATIVE POSITION AND RESPONSIBILITIES</b>	
<p>The State Board of Education seeks two student representatives to act as a connection between the student population of the District of Columbia and educational policy makers. The Board is seeking candidates who display leadership, are passionate about their role in their community and want the opportunity to be involved with the District of Columbia educational system.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"><li>– Attend and actively participate approximately 4 hours per month at 2 monthly scheduled meetings, which are usually on Wednesday evening.</li><li>– Participate and exchange on current activities (Public Meetings, Public Hearings, Working Sessions, webinars, community engagement opportunities, etc.)</li><li>– Serve as a student representative for a full school year. Position available upon reapplication annually.</li><li>– Have effective communication skills and promotes teamwork environment.</li></ul>	
<b>REQUIREMENTS</b>	
<ul style="list-style-type: none"><li>– District of Columbia resident</li><li>– Junior or Senior in high school</li><li>– Current student from any of the following: District of Columbia Public Schools, District of Columbia Public Charter Schools, Home Schools, Vocational Schools, and University of the District of Columbia.</li><li>– GPA of 3.5 or above on a 4.0 scale</li><li>– Essay of no more than 500 words, on "why you want to serve on the State Board of Education."</li><li>– Two letters of recommendations from the following sources: school, family, community, or peer. One has to be from within the school and the other can come from a source outside the school.</li><li>– Please send applications, along with additional pages to <b>441 4<sup>th</sup> Street, Suite 723N, Washington, DC 20001</b> by <b>October 10, 2012</b> Selections will be made by October 12, 2012.</li><li>– Please see website (<a href="http://www.sboe.dc.gov">www.sboe.dc.gov</a>) for more information.</li></ul>	

# DISTRICT OF COLUMBIA STATE BOARD OF EDUCATION

Student Representative Application



APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Are you a resident of the District of Columbia?      YES <input type="checkbox"/> NO <input type="checkbox"/>			
Have you ever been convicted of a felony?    YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain			

EDUCATION			
High School	GPA Above 3.5?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
From	To	Did you graduate?    YES <input type="checkbox"/>	If yes, please indicate your graduation class year _____ NO <input type="checkbox"/> If not, indicate grade level _____

EDUCATIONAL RELATED EXTRACURRICULAR ACTIVITIES		
<i>Please list ALL school related extracurricular activities, past and present. Use a separate sheet of paper if needed.</i>		
Activity	From	To

**COMMUNITY RELATED EXTRACURRICULAR ACTIVITIES**

*Please list ALL community related extracurricular activities, past and present. Use a separate sheet of paper if needed.*

Activity	From	To

**AWARDS AND RECOGNITIONS**

*Please list ALL awards, past and present. Use a separate sheet of paper if needed.*

Award	Date received

**ON A SEPARATE SHEET OF PAPER, PLEASE PROVIDE AN ESSAY EXPLAINING WHY YOU WOULD LIKE TO SERVE ON THE STATE BOARD OF EDUCATION.** *Please limit your essay to 500 words.*

**PLEASE ATTACH TWO LETTERS OF RECOMMENDATION TO THIS APPLICATION.** *One should be from someone within your school and one should be from someone outside of your school.*

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to a Student Representative position for the District of Columbia State Board of Education, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date