



**District of Columbia
Office of the State Superintendent of Education**

Office of Public Charter School Financing and Support

Notice to all District of Columbia Public Charter Schools

The Office of Public Charter School Financing and Support (OPCSFS) within the Office of the State Superintendent of Education (OSSE) has been charged with distributing \$5 million on a per pupil basis to DC public charter schools. These funds were appropriated by Congress as part of the \$20 million Federal Payment to DC public charter schools. The intent of this \$5 MM payment is to supplement the per pupil facilities allowance for DC public charter schools.

The grant will be distributed based on official data from the OSSE enrollment audit report. The \$5 million available will be divided by the total number of students enrolled in public charter schools in FY 2010. Each school will receive the per student amount calculated above (\$184) times the number of students they have enrolled in school year 2009-2010.

The payment will be distributed along with the per pupil facilities allowance by the OCFO. However, all schools are required to provide the information listed below to OSSE by July 30, 2010. Non-compliance with this requirement may result in non-eligibility for future funding from the Office of Public Charter School Financing and Support.

1. List of facilities related expenditures for the additional funds provided (provide a list only, do not provide invoices). Allocable expenditures include all costs incurred by the school between July 1, 2009 and June 30, 2010.
2. FY 2010 Operating Budget
3. Evidence, in the form of general ledger extracts, of the creation of a separate account in their Chart of Accounts showing receipt of this revenue and related charges.

All public charter schools are required to complete and sign the attached form. Please return it by email, to Ms. Zita Rostás at zita.rostas@dc.gov by April 27, 2010, to ensure receipts of these supplemental funds.



District of Columbia
Office of the State Superintendent of Education
Office of Public Charter School Financing and Support
Per Pupil Federal Payment Acknowledgement

PUBLIC CHARTER SCHOOL NAME:

Contact Person: _____

Title: _____

Office Address: _____

Phone: _____

Fax: _____

Email Address: _____

I hereby affirm that I am authorized to sign this acknowledgement on behalf of the public charter school named above. I have read, and agree to comply with the requirements of this federal payment.

Name: _____

Title: _____

Signature: _____

Date: _____